



## **NEW FOREST PONY BREEDING AND CATTLE SOCIETY**

### **TRANSFER OF OWNERSHIP – GENERAL INFORMATION**

NFPBCS is only able to make changes to passports originally issued by the Society, or by one of the filial New Forest societies in Europe. We cannot process a passport issued by any other organisation.

The horse passport does not constitute proof of ownership of the horse. However, it is a requirement under the Equine Identification (England) Regulations 2018 to register a change of ownership with the relevant passport issuing organisation with 30 days of acquiring a horse. The actual horse passport document is the property of NFPBCS.

It is an offence to sell a horse without a passport. Sale of any horse should not be completed if the passport has not been provided. The passport must match the horse in question. If the purchaser does not receive the horse's passport, they will also be committing an offence when transporting the horse to its new home.

Use of personal information. In order to fulfil our legal obligations, all information as required by Defra will be recorded in the Society database and uploaded to the Central Equine Database. See the Society's full GDPR policy statement on the website for further details on how your personal information will be used.

NFPBCS will not get involved in ownership disputes. On being made aware of a dispute, the Society will put an alert notice on the pony's records and will decline to make any amendments until all parties have resolved the dispute.

### **INSTRUCTIONS FOR TRANSFER OF OWNERSHIP**

- Seller signs form and gives passport and form to new owner. The current owner must sign, or a copy of sales receipt should be enclosed.
- If the current owner is not the last named person in the passport, or if you are unable to obtain a signature (on the form or receipt), then you will need to complete the Passport Disclaimer Form, available on the website.
- New owner completes details and sends passport, transfer form, and transfer fee to the address below.
- The various payment methods are shown on the form.
- Transfer fee is £15 (£7.50 for current Society members). Check website for current fees.
- For return by Signed For Delivery (recommended but optional), add £3.
- Use a strong, padded envelope and ensure sufficient postage is paid. A single first or second-class stamp is insufficient because of the thickness of the envelope.
- Write return address on the back of the envelope.
- The Society recommends the use of Signed For Delivery and accepts no responsibility for passports lost or damaged in the post.
- The passport is a valuable document. **PLEASE LOOK AFTER IT CAREFULLY.** Duplicates currently cost £60.

**NFPBCS, Deepslade House, Ringwood Road, Bransgore, Hants BH23 8AA**

**Tel: 01425 672775**

**Email: [info@newforestpony.com](mailto:info@newforestpony.com)**

**[www.newforestpony.com](http://www.newforestpony.com)**

**February 2019**

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**TRANSFER OF OWNERSHIP**

Name of pony ..... Reg no .....

Date of transfer .....

**Seller to sign (if seller unable to sign, attach receipt, or owner to fill in Passport Disclaimer Form)**

Print Name ..... Signature .....

**New owner to complete:**

Title ..... FName ..... Surname .....

Address .....

..... Post Code .....

Telephone ..... Mobile .....

Email .....

**Payment Details**

Transfer fee non member £15                       members £7.50

Signed For Delivery (recommended) £3

**Method of Payment**

I have made a card/PayPal payment through the website

I enclose cheque / postal order made payable to NFPBCS to value of £ .....

I have made a payment with my PayPal account to info@newforestpony.com

I have phoned the office and made a card payment over the phone

I have paid cash (direct transfers only, not recommended by post)

I hereby certify that the details provided herein are correct to the best of my knowledge and belief.

**Signature of new owner** ..... **Date** .....